

Pendleton Town Council

Council Members

Lyn Merchant
Barbara Hamberg

Council Chambers in the
Pendleton Town Hall

www.townofpendleton.org



Administrator

Steve Miller

Municipal Clerk

Amber Barnes

NOVEMBER 10, 2025, 7:00 PM

REGULAR SESSION

AGENDA:

1. **PLEDGE OF ALLEGIANCE**
2. **SPECIAL PRESENTATION**
3. **COUNCIL UPDATES**
4. **APPROVAL OF MINUTES**
 - 4.a CONSIDERATION OF APPROVING PRIOR MEETING MINUTES
[Town Council Minutes - October 7, 2025.pdf](#)
5. **PUBLIC COMMENTS** *3-minute time limit per resident, business owner, or Town property owner*
6. **REPORTS:**
 - 6.a POLICE DEPARTMENT REPORT
[October 2025 Council Police Dept report.docx](#)
 - 6.b PLANNING DEPARTMENT REPORT
[Town Council report for 11.10.2025.docx](#)
 - 6.c ADMINISTRATOR'S REPORT
 - 6.d STRATEGIC PLAN UPDATE - PLAN COORDINATOR LYN MERCHANT
7. **DISCUSSION ITEMS:**
 - 7.a CONSIDERATION OF DISCUSSION OF A FOUR-WAY STOP AT THE INTERSECTION OF W. QUEEN STREET AND MECHANIC STREET AND DIRECTING STAFF TO PREPARE A RESOLUTION FOR COUNCIL APPROVAL AT THEIR DECEMBER MEETING
[W. Queen & Mechanic.jpg](#)
 - 7.b CONSIDERATION OF PRESENTATION AND DISCUSSION ON THE VILLAGE HILLS DESIGN OVERLAY DISTRICT GUIDELINES.
[TC Village Hills DOD PP - 11.10.25.pptx](#)
[Council Pack for Village Hills Design Ordinance 11.10.2025.pdf](#)
8. **ACTION ITEMS:**
 - 8.a CONSIDERATION OF AUTHORIZATION TO COMMIT FUNDING FOR THE 2026 FIREWORKS EVENT
 - 8.b CONSIDERATION OF WAIVING FEES & INSURANCE REQUIREMENT FOR SPECIAL EVENT
[S.E.A - November 2025.pdf](#)
 - 8.c CONSIDERATION OF A RESOLUTION REQUESTING FUNDS ALLOCATED BY THE TOWN OF PENDLETON TO THE PENDLETON VOLUNTEER FIRE DEPARTMENT FOR FISCAL YEAR 2025–2026
[Resolution Requesting Funds Nov. 2025.pdf](#)
 - 8.d CONSIDERATION OF A RESOLUTION REQUESTING FUNDS ALLOCATED BY THE TOWN OF PENDLETON TO THE PENDLETON RECREATION ASSOCIATION FOR FISCAL YEAR 2025-2026
[Resolution - Funding Request 11-10-25.pdf](#)

- 8.e CONSIDERATION OF A RESOLUTION AUTHORIZING AND APPROVING THE ACCEPTANCE OF CERTAIN LOAN ASSISTANCE MONIES FROM THE SOUTH CAROLINA WATER QUALITY REVOLVING FUND AUTHORITY; AUTHORIZING THE MAYOR TO EXECUTE THAT CERTAIN LOAN ASSISTANCE AGREEMENT BETWEEN THE TOWN OF PENDLETON AND THE SOUTH CAROLINA WATER QUALITY REVOLVING FUND AUTHORITY; AND OTHER MATTERS RELATING THERETO.

[Resolution - accepting Loan Assistance Money.doc](#)

[LAA Package for the Town of Pendleton \(Exhibit A\).pdf](#)

- 8.f CONSIDERATION OF FIRST READING OF AN ORDINANCE TO CHANGE THE CORPORATE LIMITS AND ANNEX PROPERTY LOCATED IN THE VILLAGE HILLS AREA HAVING TMS# 62-00-07-031, INTO THE TOWN OF PENDLETON, SOUTH CAROLINA, AND DEFINE TEMPORARY ZONING OF CONSERVATION OPEN SPACE (CO).

[Ordinance for annexation TIF District 11.10.2025.pdf](#)

- 8.g CONSIDERATION OF SECOND AND FINAL READING OF "AN ORDINANCE TO AMEND THE BUSINESS LICENSE ORDINANCE IN ACCORDANCE WITH THE BUSINESS LICENSE STANDARDIZATION ACT (2020 ACT NO. 176)"

[2026 Business License Ordinance update-draft.docx](#)

9. **EXECUTIVE SESSION PURSUANT TO SC CODE OF LAWS SECTION 30-4-70(a) (1) & (2):
DISCUSSION OF PERSONNEL MATTER RELATED TO APPOINTED
BOARD(S)/COMMISSION(S) AND DISCUSSION REGARDING PROPOSED CONTRACTUAL
MATTER RELATED TO ACQUISITION, BY PURCHASE OR EMINENT DOMAIN, OF CERTAIN
REAL PROPERTY LOCATED IN THE VILLAGE HILLS TAX INCREMENT FINANCING
DISTRICT.**
10. **CONSIDERATION OF MOTION(S)/VOTE(S) FROM EXECUTIVE SESSION IF NEEDED**
11. **ADJOURNMENT**